

23<sup>rd</sup> March 2018

Dear Parent/Carer,

**Changing the School Day: Consultation**

I am writing to you as part of a consultation process to make changes to the school day. The changes, alongside the rationale for change and timescales are set out below. We would like to take on board your views before putting in place any changes for September 2018.

In summary, the proposal seeks to ensure:

1. A shorter lunch than the current 40 minutes;
2. A change to the finish time that is different from both Chandag Infants and Chandag Junior Schools (3.25pm and 3.15pm respectively);
3. An 8.30 am start to the day that continues to allow for shared provision at KS4 with Wellsway School at KS5 with both SBL and Wellsway.

Why change the school day from its current format?

There is a need for change at both Wellsway School and SBL Academy and there are two important reasons why we must align specific features of our school day with the model at both Wellsway and SBL:

- We must align the teaching times for shared courses, if not we would have to limit the breadth of the curriculum on offer to IKB students at both KS4 and Post 16.
- We must have some commonality in the start and end time with Wellsway School, if not we would not be able to share transport arrangements.

The senior Leadership Team have carefully considered the proposal from Wellsway School and SBL Academy and as a result are consulting on associated changes to the IKB school day that will allow us to continue with the strong collaboration that benefits the three schools. The changes we are proposing will also allow us to continue to deliver the unique aspects of our curriculum for the benefit of our students.

The proposed new timings for IKB Academy

Activity	Monday - Friday	
	Lesson start	Lesson end
<b>Lesson 0 (a.m. registration)</b>	8.30am	9.05am
<b>Lesson 1</b>	9.05am	10.05am
<b>Lesson 2</b>	10.05am	11.05am
<b>Break</b>	11.05am	11.25am
<b>Lesson 3</b>	11.25am	12.25pm
<b>Lesson 4</b>	12.25pm	1.25pm
<b>Lunch</b>	1.25pm	2.00pm
<b>Lesson 5 (p.m. registration)</b>	2.00pm	3.00pm

How will we ensure the changes are made smoothly without disruption?

**In deciding the new timings, we have considered the following aspects of school life:**

*Dining facilities*

We currently run a 40 minute lunch, we are proposing to reduce this slightly to a 35 minute lunch break. Currently the canteen traffic slows after approximately 15 minutes and so we are confident that 35 minutes is sufficient to serve all students.

*Finish time of local schools*

For safety reasons we have deliberately structured the proposed school day to ensure a finish time that is different from both Chandag Infants and Chandag Junior Schools (3.25pm and 3.15pm respectively). By finishing at 3.00pm we shall ensure that the school buses and most vehicles will be clear from Chandag Road before the primary schools finish.

*Buses*

We shall consult with the bus companies but we are confident that they will be able to accommodate these changes from September 2018 as they are already able to provide their service on a Friday as well as the termly early closures (at 2.45pm) to facilitate subject network meetings. We have agreed with Wellsway School that where bus transport is shared we will consult with the bus companies to drop students at school by 8.25am enabling IKB students to arrive punctually to their Lesson 0 (starting at 8.30 am).

## *Lesson 0*

Lesson 0 will be used for IKB only lessons, neither shared lessons at KS4 or P16 will be timetabled into this slot.

### Consultation Arrangements

The Scheme of Delegation (available on the school website) states that the Academy Governance Committee (previously known as the Local Governing Body) be consulted on any proposed changes to the school day. Under the Scheme of Delegation it is for the Executive Team to make the decision on any proposed changes to the timing of the school.

Alongside this consultation with parents and carers there will also be consultation with members of the Academy Governance Committee, students, staff and other stakeholders running concurrently.

To ensure the shared provision across our family of Trust schools is maintained at KS4 and KS5 the proposed timings of the school day have been formulated through discussion with our sister schools, Wellsway School and SBL Academy and we all agree that what is being proposed meets the needs of all schools. As such there will be similar consultations running at these schools over the same period and outcomes from the consultation at these school will be factors considered in the consultation at IKB.

If you would like to share your views, please use the following email contact making the subject of your email 'School Day Consultation'.

[dgibbs@ikbacademy.org.uk](mailto:dgibbs@ikbacademy.org.uk)

The consultation period will end at 12.00pm on Wednesday 18<sup>th</sup> April 2018. We will then consider the comments and will inform all stakeholders of the outcome before the end of Term 5 to facilitate any changes that may occur from September 2018.

Yours faithfully



Mrs D Gibbs  
Principal

For Information:

Proposal for consultation: **Wellsway School**

<b>Activity</b>	<b>Monday - Friday</b>	
	<b>Lesson start</b>	<b>Lesson end</b>
<b>a.m. Registration (assemblies)</b>	8.45am	9.05am
<b>Lesson 1</b>	9.05am	10.05am
<b>Lesson 2</b>	10.05am	11.05am
<b>Break</b>	11.05am	11.25am
<b>Lesson 3</b>	11.25am	12.25pm
<b>Lesson 4</b>	12.25pm	1.25pm
<b>Lunch</b>	1.25pm	2.00pm
<b>Lesson 5 (p.m. registration)</b>	2.00pm	3.00pm