

12th December 2017

Dear Parent/Carer,

As the end of term draws near there are a number of issues we have been dealing with over the past few weeks that can be easily rectified in readiness for starting Term 3 on Tuesday 2nd January 2018.

It is an expectation that all students at IKB come to school prepared with the correct equipment ready to learn in all lessons, failure to do this hits learning time and provides an opportunity for low level disruption at the start of lessons.

Please can you ensure that your son/daughter comes to school fully equipped for all their lessons. This means the students must have the following items in a pencil case (clear if possible) in readiness for exams:

1. Basic essential stationery including black/blue pens, pencils, erasers and pencil sharpener;
2. 1 x Green Pen;
3. A Scientific Calculator (available to purchase from Reception for £6.00);
4. Maths set including a ruler, protractor, set squares and compass.

Students that fail to have the appropriate equipment at the start of lessons will be subject to behaviour points and consequences such as lunch/break time detentions.

May I also take this opportunity to remind you of [our uniform policy](#) and ensure this is adhered to as we progress into the winter months.

Wishing you all a Merry Christmas from all the staff at IKB Academy.

Yours sincerely



Mr D Wilkinson
Director of Learning