

25th April 2019

Dear Parent/Carer

Changing the School Day : Consultation

I am writing to you as part of a consultation process to make a change to the school day. The change, alongside the rationale for change and timescales are set out below. We would like to take on board your views before putting in place any changes for September 2019.

In summary, the proposal seeks to ensure:

A change to the start of the school day from 8.30am to 8.45am

Why change the school day from its current format?

We wish to change the start of the school day from 8.30am to 8.45am, which will mean that the morning registration will move from 8.30am to 8.45am, giving students a tutor group session that will run from 8.45am to 9.05am. We believe this will better support students' learning and progress by giving them daily contact with a personal tutor who will have oversight of their academic progress and personal development.

The added advantage of this change will mean the IKB school day will be in alignment with Wellsway School and this will make shared transport more effective and allow for greater collaboration between the two schools during this tutor time session.

The proposed new timings for IKB Academy (proposed change **highlighted**)

Activity	Monday - Friday	
	Lesson start	Lesson end
a.m Registration and Tutor Time	8.45am	9.05am
Lesson 1	9.05am	10.05am
Lesson 2	10.05am	11.05am
Break	11.05am	11.25am
Lesson 3	11.25am	12.25am
Lesson 4	12.25pm	1.25pm
Lunch	1.25pm	2.05pm
Lesson 5 (p.m. registration)	2.05pm	3.05pm

How will we ensure the changes are made smoothly without disruption?

In deciding the new timings, we have considered the following aspects of school life:

Subject curriculum time

We have applied the new school day to our curriculum planning to ensure all subjects maintain more than sufficient lesson time to deliver the curriculum during the school day.

To deliver our specialist STEM subjects, work placements and GCSEs it may be necessary to remove Core PE from the school day, putting in place opportunities for exercise and fitness outside the school day and continuing to include health education as part of the PSHE programme. We are seeking feedback for this change as part of this consultation.

Pastoral Support

We currently run a mixture of tutor sessions, assemblies and coaching for Year 10 and 11 students. In the new model we will provide pastoral support through tutor sessions and assemblies, removing coaching in Year 10 and 11. We will continue to provide the highest quality of student care and support and will provide one to one mentoring, coaching and counselling on an individual basis where a need is identified.

Consultation Arrangements

The Scheme of Delegation (available on the school website) states that the Academy Governance Committee (previously known as the Local Governing Body) be consulted on any proposed changes to the school day. Under the Scheme of Delegation it is for the Executive Team to make the decision on any proposed changes to the timing of the school.

Alongside this consultation with parents and carers there will also be consultation with members of the Academy Governance Committee, students, staff and other stakeholders running concurrently.

We will be holding a consultation meeting at 6.30pm on Thursday 23rd May at IKB. If you would like to share your views, please attend this meeting or use the following email contact:

dgibbs@ikbacademy.org.uk making the subject of your email 'School Day Consultation'.

The consultation period will end at 12.00pm on Friday 31st May 2019. We will then consider the comments and will inform all stakeholders of the outcome to facilitate any changes that may occur from September 2019.

Yours faithfully



Mrs D Gibbs
Principal